



Ngātiwai Trust Board

Mandate Maintenance

Report on Objectives

For the Office of Treaty Settlements

MANDATE MAINTENANCE REPORT 2

Activity Period: 1 February 2016 – 30 April 2016

Report Date: 19 May 2016

Kia Tūpato!

*Ka tangi a Tūkaiaia kei te moana, ko Ngātiwai kei te moana e haere ana;
Ka tangi a Tūkaiaia kei tuawhēnua, ko Ngātiwai kei tuawhēnua e haere ana.*

Beware!

*When Tūkaiaia calls at sea, Ngātiwai are at sea;
When Tūkaiaia calls inland, Ngātiwai are inland.*

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Background Context

This is the second quarterly mandate maintenance report produced by the Ngātiwai Trust Board (NTB) for the Office of Treaty Settlements (OTS) following the Crown's recognition of the NTB Deed of Mandate (DoM) on 21 October 2014. The purpose of this report is to document the work undertaken by the NTB to maintain its mandate and in particular to demonstrate its ongoing commitment to continually improve its communications and engagement with Ngātiwai members so as to keep them properly informed about the negotiations and Treaty settlement journey.

Mandate Maintenance requirements

Section 55 of the Deed of Mandate states:

“The NTB will ensure that Ngātiwai members are kept regularly informed and updated on negotiations progress through:

- *monthly newsletters/e-panui and website with regular updates*
- *hui or wananga on particular topics will be held regularly through the year*
- *the AGM or a Special General Meeting where the need arises (i.e. to present an iDoS and a proposal for a PSGE to the claimants community for approval and ratification)*
- *Negotiators will also be required to report to Te Iwi o Ngātiwai on negotiations as required by the NTB (see page 22)*
- *monthly Board meeting summaries to be released following each meeting providing regular updates on matters under discussion by the Board and*
- *Three additional hui-a-iwi (in addition to the AGM) in total providing quarterly opportunities for engagement and discussion.*

The focus will be on the progress of negotiations.”

Section 56 of the Deed of Mandate states:

“The NTB will provide regular three monthly reports to OTS to maintain the mandate. It will include information about:

- *communications with Ngātiwai (i.e. newsletters/e-panui, hui or wananga, website and facebook updates),*
- *any AGMs or SGM held within the reporting period, and*
- *any other points of interest related to the progress of negotiations.”*

While it is acknowledged that the OTS have a standard form for mandate maintenance reports this report covers those requirements and builds on the previous commitments made by the Board in its Engagement and Communications Plan dated 13 December 2014. For this reason it includes a brief summary of progress made towards achieving specific objectives established in December 2014.

Issues Arising

During this period the Board continued to provide evidence and affidavits in response to applications for urgent hearings up until 6 April 2016. This put considerable pressure on our people and finances. Despite that it was felt that the Board through its efforts and that of its legal counsel was able demonstrated the extensive efforts it had undertaken to achieve a robust mandate. In addition it provided the Tribunal with ample evidence to consider in relation to shared hapu and hapu cross claimants.

Points of Interest

During this period the Board:

- Considered a first full DRAFT Terms of Negotiations proposed by OTS and sought professional advice on it from the strategic, legal and research advisors.
- Considered and provided feedback on Terms of Reference for all the supporting structures set out in the Deed of Mandate (pp 20 to 22).
- Called for and received expressions of interest from members of Ngātiwai Kaumatua, Hapu and Marae to participate in a Negotiator interview panel.
- Prepared a recruitment process for two further negotiators to complete the Negotiations Team.

A number of overlapping claims issues have come to the attention of the Board within this period which the Board will be addressing in due course including:

- The Crown offer of cultural redress to Ngati Paoa of Te Haupa (Saddle Island) for vest and vest back.
- A request from Ngati Rehua-Ngati Wai ki Aotea to engage with the Board to discuss overlapping claims issues within its area of interest with a view to initialling a deed of settlement with the Crown in 2016.
- The Crown's ongoing negotiations with Ngati Maru and Ngati Tamatera of the Marutuahu confederation relating to redress offered on Aotea (Great Barrier Is).

Brief Summary of Progress with Specific Objectives

Engagement Objectives

1. **Open Door Policy and Face to Face Engagement Hui.** Progress on this objective has been maintained although at a lesser pace due to the February Waitangi Tribunal hearings week held in Whangarei and filing of urgency applications and responses. However see also report on objective 5 below.
2. **Monthly Board Updates and Newsletters.** Progress on this objective has been maintained with monthly Board meeting summaries posted to our website and fb pages in a timely fashion for January, March and April. There was no February Board meeting. Newsletters were also posted for February, March and April 2016. There was no January newsletter.
3. **Trust Deed Review.** Progress on this objective has been maintained with the focus group having received its independent legal advice and a meeting recently took place to discuss the advice and next steps.
4. **Wananga Planning for PSGE.** Progress on this objective was made at the wananga held in February 2016 with a specific workshop topic to provide opportunity for questions, discussion and feedback to be received and considered.
5. **Quarterly Hui-a-Iwi.** Progress on this objective was achieved with the February wananga as a substitute providing a more relaxed environment for discussion. The board received very positive feedback on the wananga from those who attended.

Communications Objectives:

1. **Finalise the Strategic Communications Plan.** Progress on this objective has been made with the presentation of a revised strategy presented to the Board for approval in April 2016 following feedback received at the February wananga.
2. **Review, refine and maintain the current database.** Progress with this objective has been made with regular address updates and new registrations being received.
3. **Social Media Integration** and 4. **Recruitment of Staff** have been achieved.

Report on Objectives

Engagement Objective 1 a): Hui

Date	Details	Supporting Documents
12/12/15	Matapouri Marae Trustees and community held	Notes of update provided by NTB Trustee Kris MacDonald dated 10/12/15
7/2/16	Ngunguru Marae Trustees and Marae community	E-mail from Ngunguru Marae secretary confirming attendance
13/2/16	Otetao Marae Trustees, Kaumatua and Wai claimants	E-mail from Otetao Marae secretary confirming attendance
25-27/02/16	Wananga/Quarterly Hui-A-Iwi	Summary of hui and attendance list Refer also to objective 5 (below)

Engagement Objective 1 b): Correspondence

Date	To	From	Topic
various		T McPherson	Hui with Te Rarawa re WAI 262
25/02/16 – 6/04/16	NTB	N MacDonald	Ngati Rehua – Ngati Wai ki Aotea support for wananga and apologies for not attending
1-5/04/16	Chair of NTB TCC		Te Whanau o Rangiwakaahu Marae Trustees decline request by Rowan Tautari for Access to Marae Research
21/03/16 – 28/04/16	H Edmonds	OTS	Ngati Paoa negotiations with the Crown re Ngātiwai interests in Te Haupa (Saddle Island)
28/04/16 10/04/16 11/05/16	H Edmonds		Ngati Paoa overlapping interests: Te Haupa (Saddle Is) vest and vest back. Request support or meeting to discuss.
4-11/04/16	T McPherson		Ngātiwai Treaty Claims in Mangawhai Deed, interest in research
8/04/16 2/04/16	H Edmonds et al	N MacDonald	Ngati Rehua – Ngati Wai ki Aotea invitation to attend OTS meeting to discuss objection to Ngati Maru and Ngati Tamatera claims to Aotea
28/04/16 19/05/16	T McPherson	N MacDonald	Ngati Rehua – Ngātiwai ki Aotea intention to initial DoS in 2016 and request to engage to discuss overlapping claims

Engagement Objective 2: Panui (newspaper, website, facebook, e-mail and postal)

Date	Details	Supporting documents
27/01/16	Purpose of upcoming wananga	Posted to website and facebook
29/01/16	Panui posted to Kaumatua (65+ on the Tribal Register)	Cover letter and Panui (as above)
6/2/16	January monthly board meeting summary	Posted to website with link from facebook
11/2/16	Whangarei WT hearing schedule	Posted to facebook
17/2/16	Purpose of Wananga (reminder)	Posted to facebook
18/2/16	Panui posted to website and facebook	Wananga agenda and one-page summaries of workshop topics
18/2/16	Panui posted to Kaumatua (65+ on the Tribal Register)	Cover letter, agenda and workshop one-page summaries
22/2/16	Purpose of Wananga (reminder)	Posted to facebook
29/2/16	Acknowledgement to host marae, cooks, helpers	Posted to facebook
1/3/16	Video introducing Justine Inns from Ocean Law (Legal Advisor)	Posted to facebook for two months
2/3/16	Video of Toko Kapea from Tuia Group (Strategic Advisor)	Posted to facebook for two months
9/3/16	Wananga korero and presentations	Posted to facebook
10/3/16	February Newsletter <i>Te Tukaiaia</i> Article about February wananga	e-panui sent to distribution list, posted to website mailed to Kaumatua
17-22/3/16	Expressions of interest invited for Negotiator Interview Panel to screen applicants and make recommendations to the Board	Posted to facebook, website and my mail to Kaumātua (65+)
18-21/3/16	Online survey for those who missed the wananga	Posted to facebook with link to survey sent to e-mail list
5-8/4/16	March Newsletter <i>Te Tukaiaia</i> Treaty Settlement Update	e-panui, posted to website and facebook, Posted by mail to Kaumātua
18/4/16	March monthly board meeting summary (meeting held 1 April)	Posted facebook and website
20/4/16	Video introducing Blanche McMath from Platform Advertising (Communications Advisor)	Posted to facebook for two months
9/5/16	April monthly board meeting summary	Posted to facebook and website
3/5/16	Media statement WT urgency decisions	Posted to facebook and website
17-18/5/16	April Newsletter <i>Te Tukaiaia</i> Treaty Settlement Update	e-panui, posted to website and facebook, Posted by mail to Kaumātua

Engagement Objective 3: Trust Deed Review

Date	Details	Supporting Documents
6/2/16	Focus Group update	January Board Meeting Summary – see objective 2
18/2/16	Preliminary information provided to Kaumatua prior to wananga,	Trust Deed Review workshop one-page summary – see objective 2
26/2/16	Trust Deed Review workshop discussion	Notes taken of feedback at wananga
18/3/19-8/4/16	Online survey of feedback	Survey Results
10/5/16	Focus Group update Meeting scheduled for 14/5/16 to discuss legal advice and next steps	Personal communications with TCM

Engagement Objective 4: PSGE Planning

Date	Details	Supporting Documents
18/2/16	Preliminary information provided to Kaumatua prior to wananga	PSGE workshop one-page summary – see objective 2
26/2/16	Wananga Workshop discussion	Notes taken of feedback at wananga – see also objective 5
9/3/16	PSGE analysis	Posted to website and copied to facebook
18/3/16-8/4/16	Online survey of preferred PSGE option for Ngātiwai	Survey Results

Objective 5: Quarterly Hui-A-Iwi (including AGM)

Date	Details	Supporting Documents
various	Prior notification of wananga	See objective 2
25/2/16	Information Packs provided at Wananga	See objective 2
25/2/16	Additional information available at wananga	Power point presentation delivered at wananga, Specialist Advisor videos OTS Mandate Maintenance Report on objectives dated 15 February 2016 Preliminary Analysis of PSGE Representative Models dated 21 September 2015, presentation of new look website and 20 question quiz
25-26/2/16	Summary of wananga	Attendance list and meeting summary

Communications Objective 1: Strategic Communications Plan

Date	Details	Supporting Documents
18/2/16	Preliminary information provided prior to wananga	See objective 2
26/2/16	Wananga Workshop discussion	Feedback received from participants at wananga – see also objective 5
18/3/16-8/4/16	Online survey of how we can improve communications with Ngātiwai	Survey results
29/04/16	Revised Communications Plan submitted to NTB for Approval	Revised plan New look website (screen shot)

Communications Objective 2: Database Maintenance and Functioning

- Details of efforts to increase the number of registered members and update addresses

Date	Details
Various	Efforts made to increase registrations <ul style="list-style-type: none"> • Panui to register and update details regularly placed on NTB face-book page, website and Te Tukaiaia newsletter (see objective 2) • Registration forms made available at the NTB wananga and all other Ngātiwai hui • NTB has established its own login to the Tuhono Database. Contact is made with potential Ngātiwai members who register encouraging them to register with the Board
Various	Efforts made to reduce GNA's (Gone-No-Addresses) <ul style="list-style-type: none"> • GNA booklets given to individual Trustees for updates monthly • e-mails sent to individual Ngātiwai members requesting they update their postal addresses and any other contact details • Panui to update contact details advertised on NTB website, Face-book page and Te Tukaiaia newsletter • Regular contact made with members via phone
Various	Review, refine and maintain database <ul style="list-style-type: none"> • Data is being regularly checked and corrected or updated where required
Outcomes	
9/05/16	Total number of registered members 7309 Total GNA's 1157 or 15.82% of registered members